

Date: **January 2, 2020**

To: **Mayor Lee Kyriacou**

From: **Board of Ethics**

Cc: **Mr. Collin Milone**, Assistant to the Mayor (cityofbeacon@cityofbeacon.org),
Ms. Amanda Caputo, Deputy City Clerk (deputyclerk@cityofbeacon.org),
Board of Ethics membership.

Reference: **Meeting Minutes, 2019 Quarter 4 (Dec. 16, 2019)**

Dear Mayor Kyriacou,

Congratulations and we wish you all the best in this new term of office as our mayor. We look forward to productive cooperation between your office and the Board of Ethics.

On Monday, December 16, 2019 at 7:30 pm, the Board of Ethics met in the classroom of City Hall. The following is a recap of our meeting minutes:

- Members in attendance: Mr. Scotty Arnold, Mr. Joe Galbo, Mr. Andre Richards, and Mr. Montos Vakirtzis; Ms. Dorothy Medley had an excused absence.
- There were no new or open submissions to the Board of Ethics.
- Other business:
 - The following officers were unanimously elected for a twelve-month term, Jan-Dec 2020: Joe Galbo, Chairman, Montos Vakirtzis, Secretary.
 - All in attendance concluded that we will meet on a quarterly basis and as needed.
 - We are requesting timely and relevant training be made available to our membership.
 - We will be contacting your office to schedule time on your calendar to discuss and work towards a mutual agreement on the following:
 1. The current “intake” process related to the submission of any and all topics intended for the Board of Ethics: today all submissions first pass through the office of the mayor. This membership sees this as inappropriate and inefficient and would prefer submissions go directly to the Board of Ethics.
 2. Are we a Board or a Committee? What decision-making authority do we have, if any?
 3. What is our membership size and status of any vacant positions, if any?

Respectfully submitted by: **Joe Galbo, Chairman**