



**CITY OF BEACON
CITY COUNCIL**

RESOLUTION NO. 54 OF 2023

APPOINTING AMANDA CAPUTO AS TEMPORARY CITY CLERK

WHEREAS, the City Clerk’s position is presently vacant pursuant to Public Officer Law § 30(1)(b); and

WHEREAS, the position of Deputy City Clerk is also vacant and hence there is no Deputy Clerk to perform such duties upon a vacancy in the City Clerk’s office; and

WHEREAS, Amanda Caputo is employed by the City of Beacon as a Municipal Secretary with the City of Beacon Building Department but has previously performed the duties of City Clerk during her tenure as Deputy City Clerk; and

WHEREAS, the need for a temporary appointment of a City Clerk is important and urgent as the City Clerk performs a vital role in the operation of the City government and the Beacon Charter, Beacon Code, and State statutes impose an affirmative duty upon the City Clerk to perform certain actions within specific timeframes as prescribed by law;

WHEREAS, Amanda Caputo is eligible for a temporary appointment to the position of City Clerk until a permanent City Clerk can be hired; and

WHEREAS, as temporary City Clerk, Amanda Caputo would perform the duties of City Clerk as required by Beacon Charter, Beacon City Code, and State statutes until a permanent City Clerk is hired.

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the Mayor’s appointment of Amanda Caputo to the position of temporary City Clerk for the City of Beacon, effective May 22, 2023; and

BE IT FURTHER RESOLVED, such temporary appointment shall terminate upon the hiring of a permanent City Clerk or shall terminate ninety (90) days from its effective date, whichever occurs first.

Resolution No. 54 of 2023			Date: May 22, 2023				
<input type="checkbox"/> Amendments						<input type="checkbox"/> 2/3 Required	
<input type="checkbox"/> Not on roll call.			<input type="checkbox"/> On roll call			<input type="checkbox"/> 3/4 Required	
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		Paloma Wake	x				
x		Justice McCray	x				
		George Mansfield					x
		Wren Longno					x
		Molly Rhodes	x				
	x	Dan Aymar-Blair	x				
		Mayor Lee Kyriacou	x				
		Motion Carried	x				