



**CITY OF BEACON
CITY COUNCIL**

RESOLUTION NO. 38 OF 2023

APPOINTING TEMPORARY CITY REGISTRAR OF VITAL STATISTICS

WHEREAS, Amanda Caputo is employed by the City of Beacon as Municipal Secretary with the City of Beacon Building Department.

WHEREAS, Amanda Caputo has previously performed the duties of a Registrar of Vital Statistics during her tenure as Deputy City Clerk; and

WHEREAS, the need for a Registrar of Vital Statistics in the City Clerk’s absence is important and urgent as Public Health Law Article 41 imposes an affirmative duty upon Registrars of Vital Statistics to perform certain actions within specific timeframes as prescribed by law;

WHEREAS, Civil Service Law § 64 authorizes a temporary appointment not to exceed three months when the need for such service is important and urgent; and

WHEREAS, Ms. Caputo is eligible for appointment to fill the position of Registrar of Vital Statistics on a temporary, intermittent basis; and

WHEREAS, as temporary Registrar of Vital Statistics, Ms. Caputo would only perform such duties as are required by Public Health Law Article 41 on an intermittent basis in the absence of the City Clerk and while the Deputy City Clerk position remains vacant.

NOW THEREFORE BE IT RESOLVED THAT, that the City Council approves the Mayor’s appointment of Amanda Caputo to the position of temporary Registrar of Vital Statistics for the City of Beacon, on an intermittent basis, effective April 24, 2023 and

BE IT FURTHER RESOLVED, that such appointment shall not exceed three (3) months from its effective date per Civil Service § 64; and

BE IT FURTHER RESOLVED, Amanda Caputo, as temporary Registrar of Vital Statistics for the City of Beacon, may only perform the duties of Registrar of Vital Statistics on an intermittent basis in the absence of the City Clerk and while the Deputy City Clerk position remains vacant, and her responsibilities shall be limited to only those which a Registrar of Vital Statistics is authorized to perform under Public Health Law Article.

Resolution No. 38 of 2023			Date: April 24, 2023				
<input type="checkbox"/> Amendments			<input type="checkbox"/> On roll call			<input type="checkbox"/> 2/3 Required	
<input type="checkbox"/> Not on roll call.						<input type="checkbox"/> 3/4 Required	
Motion	Second	Council Member	Yes	No	Abstain	Reason	Absent
		Paloma Wake	x				
x		Justice McCray	x				
		George Mansfield	x				
	x	Wren Longno	x				
		Molly Rhodes	x				
		Dan Aymar-Blair					x
		Mayor Lee Kyriacou	x				
		Motion Carried	x				